Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Prepared By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Item Checklist** | **Validity** | **Feasibility** | **Resource Allocation** | **Funding** | **Schedule** | **Management** |
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**NEEDS ASSESSMENT**

*A needs assessment model helps the business and institute formulate their strategies in right direction to success and development.*